

**SMA 73<sup>rd</sup> Course/Conference & AGM 14-16 October 2011**  
**At Ramada Cromwell Hotel, Old Town, Stevenage, Herts.**

**Booking Terms & Conditions**

- Bookings are accepted on a FIRM basis only and must be accompanied by a cheque/PO made payable to: "The Schools Music Association" for the full amount, or a deposit of NOT LESS than HALF the full fee, the balance of which MUST BE PAID NO LATER THAN FRIDAY 16 SEPTEMBER 2011.
- NB: If your employer is paying, please ENCLOSE AN OFFICIAL ORDER with THIS BOOKING FORM.
- REFUNDS cannot be made for meals or accommodation not taken or non-attendance for whatever reason.
- DELEGATES JOINING THE SMA with this booking may take advantage of the Members' reduced fees and EARLY BIRD OFFER.
- Non-residents may attend on a daily basis and guests are welcome at the Annual Dinner (see Option 10 on the Booking Form).
- PLEASE NOTE THAT LATE PAYMENTS WILL BE SUBJECT TO A SURCHARGE OF £15.
- NB: In circumstances outside its control, SMA reserves the right to change the programme or workshops/demonstrations without prior notification, if and when necessary.
- CLOSING DATE for BOOKINGS: Friday 16 September 2011.  
LATE BOOKINGS are accepted subject to availability, but FULL PAYMENT MUST BE MADE WITH THE BOOKING FORM sent to:-  
SMA Hon. Secretary,  
24 Royston Street,  
Potton, Bedfordshire, SG19 2LP  
Tel: 01767-260815 Fax: 01767-261729  
Official order forms may be emailed to: [secretary@schoolsmusic.org.uk](mailto:secretary@schoolsmusic.org.uk)